

# 2026 CURRICULUM APPROVAL TIME FRAME FOR DEPARTMENT LEADERS & DEANS

Contact the **CTLR** ([iasupport@vcc.ca](mailto:iasupport@vcc.ca)) and **Registrar’s Office** ([dahall@vcc.ca](mailto:dahall@vcc.ca)) for guidance on minor/major changes, consultations, start dates, implementation\* processes and timelines. Engage early in consultations with internal and external areas in the curriculum design and development process to prevent unnecessary delays in curriculum approval and implementation.

## Governance Review & Approval Dates

|                                               | CURRICULUM COMMITTEE                                                                                | EDUCATION COUNCIL                                                                                                  |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Deadline for Approval by Dean<br>(CourseLeaf) | Meeting Date†                                                                                       | Meeting Date†                                                                                                      |
| Authority                                     | Approves minor curriculum changes and recommends approval of major changes and new courses to EdCo. | Approves new or revised curriculum and recommends approval of credentials and program implementation to the Board. |
| November 7, 2025                              | November 18, 2025                                                                                   | December 9, 2025                                                                                                   |
| December 5, 2025                              | December 16, 2025                                                                                   | January 13, 2026                                                                                                   |
| January 9, 2026                               | January 20, 2026                                                                                    | February 10, 2026                                                                                                  |
| February 6, 2026                              | February 17, 2026                                                                                   | March 10, 2026                                                                                                     |
| March 6, 2026                                 | March 17, 2026                                                                                      | April 14, 2026                                                                                                     |
| April 10, 2026                                | April 21, 2026                                                                                      | May 12, 2026                                                                                                       |
| May 8, 2026                                   | May 19, 2026                                                                                        | June 9, 2026                                                                                                       |
| June 5, 2026                                  | June 16, 2026                                                                                       | September 15, 2026                                                                                                 |
| August 7, 2026                                | August 18, 2026                                                                                     | September 15, 2026                                                                                                 |
| September 11, 2026                            | September 22, 2026                                                                                  | October 13, 2026                                                                                                   |
| October 9, 2026                               | October 20, 2026                                                                                    | November 10, 2026                                                                                                  |
| November 6, 2026                              | November 17, 2026                                                                                   | December 8, 2026                                                                                                   |
| December 4, 2026                              | December 15, 2026                                                                                   | TBD                                                                                                                |

| FINANCE & AUDIT COMMITTEE (FAC)                                                                                 | BOARD OF GOVERNORS                                        |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Meeting Date†<br>(Submissions must be received by the Board EA at least one full week before the meeting)       | Meeting Date†                                             |
| Recommends tuition for new or significantly revised programs and standalone courses, as required, to the Board. | Approves tuition, credentials and program implementation. |
| January 21, 2026                                                                                                | February 5, 2026                                          |
| January 21, 2026                                                                                                | February 5, 2026                                          |
| March 11, 2026                                                                                                  | March 25, 2026                                            |
| March 11, 2026                                                                                                  | March 25, 2026                                            |
| May 19, 2026                                                                                                    | May 27, 2026                                              |
| May 19, 2026                                                                                                    | May 27, 2026                                              |
| June 10, 2026                                                                                                   | June 24, 2026                                             |
| September 16, 2026                                                                                              | September 28, 2026 (Mon)                                  |
| September 16, 2026                                                                                              | September 28, 2026 (Mon)                                  |
| November 12, 2026                                                                                               | December 2, 2026                                          |
| November 12, 2026                                                                                               | December 2, 2026                                          |
| TBD                                                                                                             | TBD                                                       |
| TBD                                                                                                             | TBD                                                       |

† Meeting dates are subject to change. Please check the VCC website or myVCC for up-to-date information. This document lists regular meeting dates only. Special meetings may be held if required.

\* Implementation after final governance approval takes time. Contact the Registrar’s Office and the CTLR for guidance.

Generally, implementation takes anywhere from

- 1 – 3+ months for minor changes
- 6+ months for major changes or new courses
- 9 – 12+ months for new or significantly revised programs (12+ months for international programs)

Effective dates should be in January, May, or September.

### CONTACTS

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Curriculum Committee Chair: Todd Rowlatt, [trowlatt@vcc.ca](mailto:trowlatt@vcc.ca)