

2026 CURRICULUM APPROVAL TIME FRAME FOR DEPARTMENT LEADERS & DEANS

Contact the **CTLR** (iasupport@vcc.ca) and **Registrar’s Office** (dahall@vcc.ca) for guidance on minor/major changes, consultations, start dates, implementation* processes and timelines. Engage early in consultations with internal and external areas in the curriculum design and development process to prevent unnecessary delays in curriculum approval and implementation.

Governance Review & Approval Dates

	CURRICULUM COMMITTEE	EDUCATION COUNCIL
Deadline for Approval by Dean (CourseLeaf)	Meeting Date†	Meeting Date†
Authority	Approves minor curriculum changes and recommends approval of major changes and new courses to EdCo.	Approves new or revised curriculum and recommends approval of credentials and program implementation to the Board.
October 10, 2025	October 21, 2025	November 12, 2025 (Wed)
November 7, 2025	November 18, 2025	December 9, 2025
December 5, 2025	December 16, 2025	January 13, 2026
January 9, 2026	January 20, 2026	February 10, 2026
February 6, 2026	February 17, 2026	March 10, 2026
March 6, 2026	March 17, 2026	April 14, 2026
April 10, 2026	April 21, 2026	May 12, 2026
May 8, 2026	May 19, 2026	June 9, 2026
June 5, 2026	June 16, 2026	September 15, 2026
August 7, 2026	August 18, 2026	September 15, 2026
September 11, 2026	September 22, 2026	October 13, 2026
October 9, 2026	October 20, 2026	November 10, 2026
November 6, 2026	November 17, 2026	December 8, 2026
December 4, 2026	December 15, 2026	TBD

FINANCE & AUDIT COMMITTEE (FAC)	BOARD OF GOVERNORS
Meeting Date† (Submissions must be received by the Board EA at least one full week before the meeting)	Meeting Date†
Recommends tuition for new or significantly revised programs and standalone courses, as required, to the Board.	Approves tuition, credentials and program implementation.
November 12, 2025	November 26, 2025
TBD	February 4, 2026
TBD	February 4, 2026
TBD	March 25, 2026
TBD	March 25, 2026
TBD	May 27, 2026
TBD	May 27, 2026
TBD	June 24, 2026
TBD	September 29, 2026 (Tue)
TBD	September 29, 2026 (Tue)
TBD	December 2, 2026
TBD	December 2, 2026
TBD	TBD
TBD	TBD

** If required

† Meeting dates are subject to change. Please check the VCC website or myVCC for up-to-date information. This document lists regular meeting dates only. Special meetings may be held if required.

* Implementation after final governance approval takes time. Contact the Registrar’s Office and the CTLR for guidance.

Generally, implementation takes anywhere from

- 1 – 3+ months for minor changes
- 6+ months for major changes or new courses
- 9 – 12+ months for new or significantly revised programs (12+ months for international programs)

Effective dates should be in January, May, or September.

CONTACTS

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Curriculum Committee Chair: Todd Rowlatt, trowlatt@vcc.ca