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# Annual Program Reviews

2013/14-2017/18

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# Today we will.....

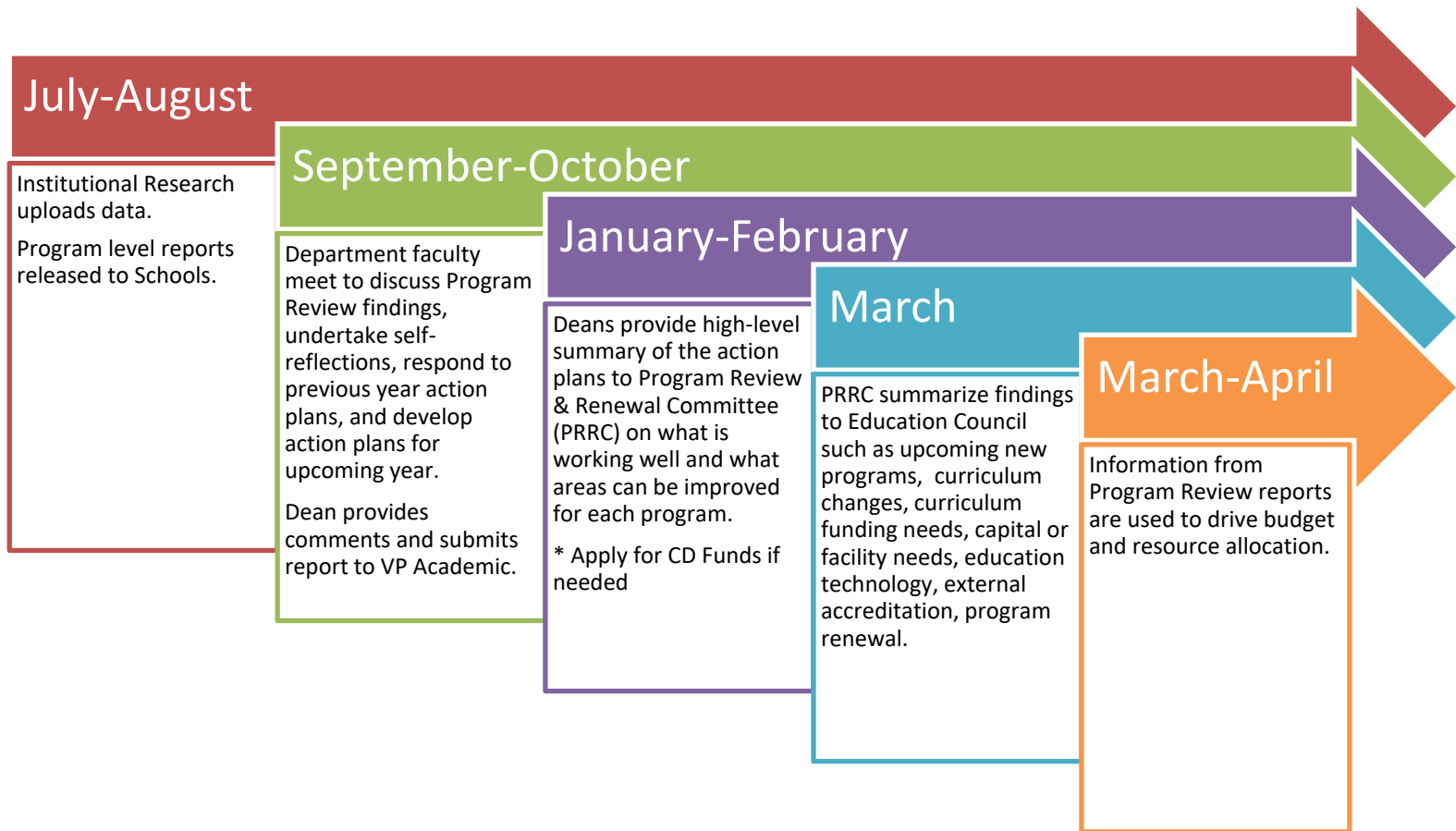
- Explore the Program Review document
- Highlight the data contained in the Program Review
- Explain the process for completing the Program Review
- Review the Action Plan
- Answer any questions you may have

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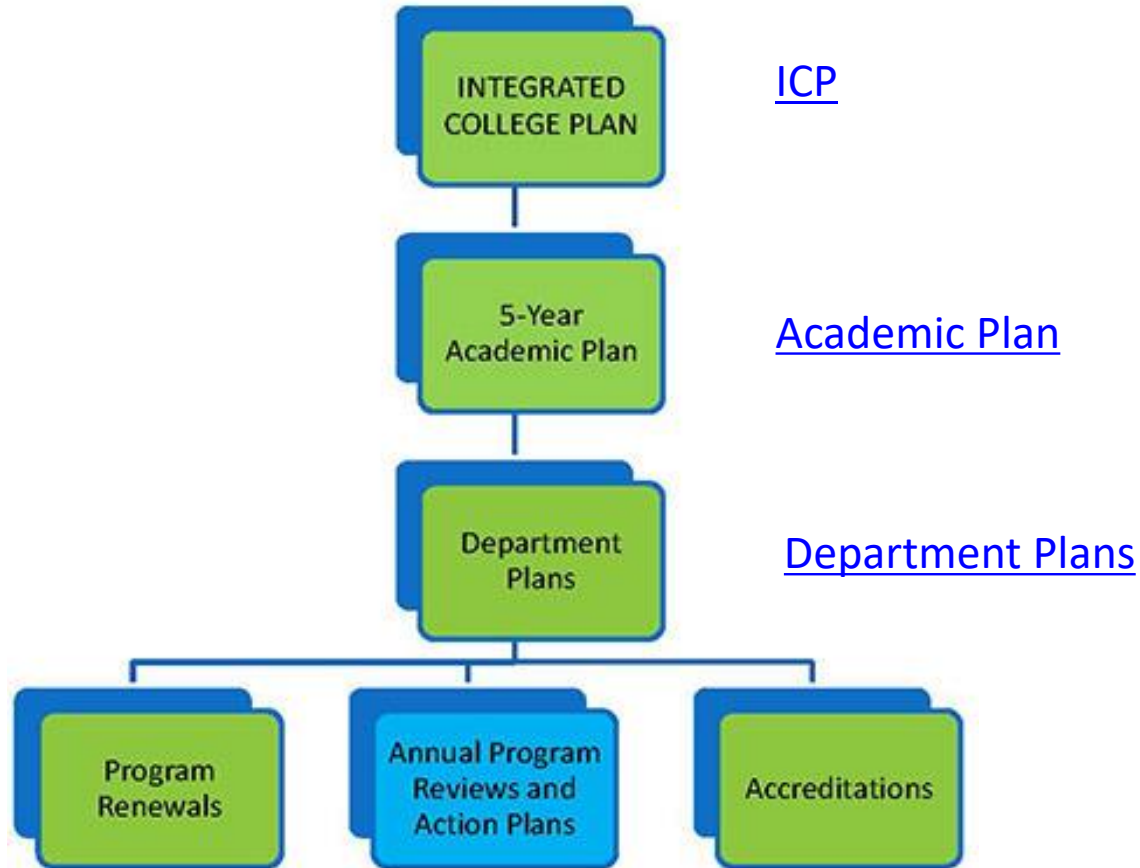
# Annual Program Review

- Conducted annually and are completed collaboratively by departments as stated in [Policy C.3.2 Program Renewal and Review 2018](#)
- Examines 5-year data from student outcomes surveys and enrolment information **(2013-17)**
- Reviewed by the Dean, Education Council, and the Program Review and Renewal Committee.

# Program Review Timeline



# Planning Activities



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# What do I need to do?

1. Download the annual program review from <J:\COMMON\Program Reviews\2018 Program Reviews> in the folder labelled ***A - Data files from Institutional Research***
2. Meet with faculty and staff to reflect on and discuss the data and write comments for each data set as appropriate (i.e. department meeting).

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# What do I need to do?

3. Access the action plan and provide an update on the [2017/18 Action Plan](#)
4. Provide 3-4 new action plan items for **2018/19** fiscal year

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# What do I need to do?

5. Save Program Review report and action plan
6. Inform the Dean once completed
7. **Note:** Only one person can work on the Action Plan document at a time

Final Report and Action Plan with the Dean's comments due **October 31, 2018**



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# Guiding Questions

- What does the data tell you about your program?
- Is the program adequately preparing students for the changing job markets, market demands, and/or transition to further study.
- Have there been any recent initiatives within the program/department that have been implemented to improve program quality.
- How does the program align with the department plan and the ICP?

# Guiding Questions

- Is the program using the most effective teaching/learning/assessment strategies to promote student learning in relation to the identified program outcomes?
  - Does the program have an evaluation plan?
- Are there possibilities to expand program delivery (weekend/summer classes).
  - Are there opportunities for different delivery methods (on-line, hybrid, PLAR, co-op placement).
  - Are there any significant, recent or planned changes to costs, revenues, or resources?

# Considerations for Developing the Action Plan



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# Example Report 2017

- [Drafting Steel Detailing](#)



For Further Support:

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