# Generative AI Use Class Agreement

(Adapted from The Learning Innovation Catalyst AI Tool Use Contract)

*This template contains sample language of a co-created classroom agreement on the use of generative AI. The goal is to incorporate student voice in the class agreement and ensure that there are common understanding that everyone:*

* *have equal access to such tools and knowledge of their benefits and limitations;*
* *understands the appropriate use of them; and*
* *is clear on policies and procedures for their use.*

*As with any class agreement creation, we encourage activities to develop the language and agreement collectively with students. Below are some activities for how you can co-create a Generative AI Use agreement with students, depending on your course delivery method:*

* *Create a digital survey form with each category and ask students to generate commitment statements for each. Share the results and draft the final generative AI use contract collaboratively from the results.*
* *Have students use sticky notes to write down commitment statements for each category. Then place the notes under each category heading. Students then group sticky notes that are alike. Organize a group discussion and decision-making protocol for the final contract.*
* *Break students into groups to create shared documents or slides using the template or just category topics from the template provided. Combine to create the final.*

*In this template, we have included “I pledge” language as examples based on the current state of generative AI tool use in post-secondary institutions, and we recommend introducing and discussing each category before inviting feedback and pledge statements. You may consider the use of “I agree to” or “We agree to” phrases instead. The goal is to personalize the class agreement while honoring the tenets of equitable access, appropriate use, academic integrity as well as the choice to opt out of using the tools.*

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| **Introduction/Preamble:**  In this [course name, date], we are exploring the use of generative AI tools such as ChatGPT. Since this is a relatively new technology, we want to move forward in a thoughtful and educated manner when making decisions about best practices. At the heart of this is ensuring that we all have equitable access to the tools, that we understand their benefits and limitations, how to appropriately use them and that we comply with academic integrity policies and procedures.  We acknowledge that this technology, while fast-evolving, will be part of our future throughout our educational journey and into the workforce.  Below are the agreements/commitments our community will uphold while we learn and design generative AI use in our class. |
| **Equitable Access:**  To ensure an inclusive learning environment with equitable access to tools and resources, I pledge to use only generative AI tools that are freely available and publicly accessible across multiple devices and software platforms. I understand that current examples of such tools are ChatGPT 3.5, Perplexity.AT, Bing Chat and Bing Image Creator. |
| **Transparency**:  I pledge to be honest and communicate about my use of generative AI tools. This is an opportunity to create best practices together. |
| **Responsible and Ethical Use**   * I pledge to use generative AI tools in a responsible manner in accordance with this class agreement and my instructors’ directions. * I will not use it in a manner that could harm myself or others. * I am aware that I am in control of how I use generative AI tools and with that comes a responsibility to use it with respectful and constructive prompts. |
| **Original Work:**  I pledge to submit my original work when specified by the instructor. I understand that there will be times when the use of generative AI tools will not be permitted. I will adhere to VCC Academic Integrity policies and procedures and ensure that the final work is my own, not merely copied from an AI generator. |
| **Attribution**  I pledge to properly cite sources including generative AI tools that are used in work that I submit. |
| **Evaluating the Source**  I pledge to carefully evaluate any AI-generated content for credibility and accuracy. This is an opportunity to develop my fact-checking skills. |
| **Bias Awareness**  I pledge to vigilantly review AI-generated content for bias. This includes language that could be discriminatory or harmful to specific groups of people. These tools do not always catch or filter for bias. |
| **Protecting Personal Information**  I pledge to be careful with my personal information and make safe decisions about what I share when using generative AI tools. |
| **Alternatives Always Provided**  I understand that I am never required to use AI and have the choice to opt-out. |